

# WEBEOC REFERENCE GUIDE

**PURPOSE OF WEBEOC.** WebEOC is the Crisis Information Management System used for incident response by Washington State Homeland Security Region IV (Clark, Cowlitz, Skamania and Wahkiakum Counties). WebEOC provides a common operating picture, situational awareness, and information coordination. WebEOC is administered by Clark Regional Emergency Services Agency (CRESA) Emergency Management.

**Access WebEOC here – <https://webeoc.cresa911.org/>**

## WHY IS WEBEOC IMPORTANT?

WebEOC provides real-time information to authorized users anywhere Internet access is available by automating the paper processes already in place to effectively manage incident information. Permission to view and add information is customized by incident position, balancing security and flexibility concerns.

### WebEOC login process:

1. **ENTER** your username  
Example: **Last name, First**
2. **ENTER** your individual password (case sensitive)
3. **FORGOT YOUR PASSWORD RESET BY CLICKING HERE** or see **NEED WEBEOC HELP?**

4. **SELECT** your position
5. **SELECT** the incident name

## NEED WEBEOC HELP?

NEW WEBEOC HELP DESK EMAIL: [WEBEOC@CLARK.WA.GOV](mailto:WEBEOC@CLARK.WA.GOV)

Scott Clemetson – Emergency Management Coordinator, Clark Regional Emergency Services Agency  
Cell/Pager: (360) 601-8962; Desk Phone: (360) 992-6289; Email: [Scott.Clemetson@clark.wa.gov](mailto:Scott.Clemetson@clark.wa.gov)  
WebEOC System Administrator for WA State Homeland Security Region IV

**FOR NEW USER ACCOUNT AUTHORIZATION: CONTACT YOUR LOCAL EMERGENCY MANAGEMENT OFFICE.**

**NAVIGATING THE WEBEOC CONTROL PANEL:**

**\*Your username and position (click to change)** →

**\*Current incident name (click to change)** →

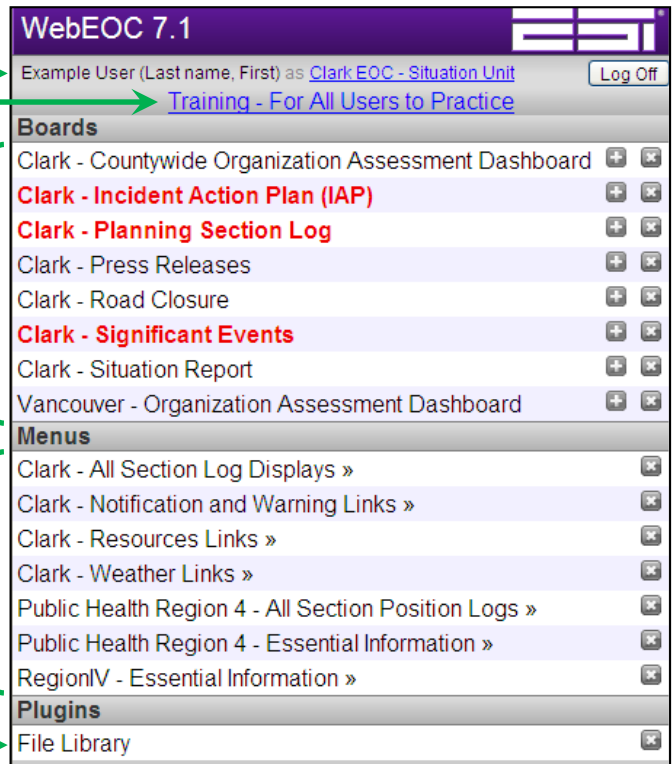
You can change position/incident without logging out!

**\*To View/Add information:** Click the board name to view and/or add new information. Your position will determine if you have permission to add.

**\*Red indicates new information is now available.**

**\*Menus - Links:** View other sections' logs, and important resource websites recommended by Region IV Emergency Management Staff.

**\*File Library:** View incident documents, emergency plans, mutual aid agreements, etc. →



**WEBEOC SECTION LOG VIEW – MANAGING YOUR INFORMATION**

Section logs provide a detailed account of all interaction. To add information, click “Add a New Entry”.

**NOTE: Significant Events can only be added through the Section Log “Add a New Entry” input view.**

Clark - Planning Section Log Training - For All Users to Practice			
<input type="button" value="Print PDF"/>		<input type="button" value="Add a New Entry"/>	
<input type="button" value="View Removed Entries"/>			
NOTICE: This information is not for public disclosure and is only intended for authorized WebEOC users during incident response.			
Date/Time:	05/19/2010 17:40:49	Priority:	High
Event Type:	EXERCISE EXERCISE EXERCISE	Posted by:	Example User (Last name, First)
Address/Location:	[enter address or nearest landmark here]	Position:	Clark EOC - Situation Unit
City:	[enter city] State: WA	WA State Mission#:	10-xxxx
Jurisdiction:	Countywide	CAD (dispatch)#:	[CAD #]
Description:	This is a test message for training purposes.		
Attachments:	<input type="button" value="Edit/Update/Remove"/>		

**NEED WEBEOC HELP?**

NEW WEBEOC HELP DESK EMAIL: [WEBEOC@CLARK.WA.GOV](mailto:WEBEOC@CLARK.WA.GOV)

Scott Clemetson – Emergency Management Coordinator, Clark Regional Emergency Services Agency  
 Cell/Pager: (360) 601-8962; Desk Phone: (360) 992-6289; Email: [Scott.Clemetson@clark.wa.gov](mailto:Scott.Clemetson@clark.wa.gov)  
 WebEOC System Administrator for WA State Homeland Security Region IV

**FOR NEW USER ACCOUNT AUTHORIZATION: CONTACT YOUR LOCAL EMERGENCY MANAGEMENT OFFICE.**